



GLOBAL KNOWLEDGE CAMPUS

34, Palpara, Krishnanagar, Nadia.

Unit:



APPLICATION FORMAT FOR RECRUITMENT

Please complete each and every part,
(mentioning 'NA' if any item is not applicable to you).

Passport
size
photograph

Post Applied for

:

1. Name of Candidate in full

(Block Letters please)

(First name)

(Middle name)

(Last name)

2. Address

(a) Permanent

:

Pin -----Phone -----

(b) Present

:

Pin -----Phone -----

3. Contact Number

(a) For applicant

:

Land Line : _____

Mobile : _____

E-mail : _____

Fax : _____

(b) For Father / Guardian

:

Land Line : _____

Mobile : _____

E-mail : _____

4.(a) Date of Birth

(Evidence to be enclosed)

:

D	D	M	M	Y	Y	Y	Y

(b) Place of birth

:

DistState Country.....

(c) PAN Number

:

(d) Religion: _____

5. Candidate's Nationality

:

6. Addhar Card No.

7. Caste

:

General

☐

SC

☐

ST

☐

OBC

☐

8. Sex

:

Male

☐

Female

☐

(please ✓)

9. Marital Status

:

Married

☐

Unmarried

☐

(please ✓)

10. Father's Name

:

Mother's Name

:

11. **Husband's/Wife's Name** : _____
(if married) & Occupation

12. **Children's Age & Sex** : 1. -----Yrs.(M/F) 2. -----Yrs (M/F) 3 -----Yrs (M/F)

13.(a) Candidate's mother tongue (b) Other language known (Speak Read & Write)

14. **Academic Qualification**

Examination / Degree* (Please specify)	Area of Specialization	Name of Institute / college	Board / Council / University	Year of passing	Division Class (% marks)
Secondary or Equivalent:					
Higher Secondary: Or Equivalent					
Graduate/Diploma level :					
Post Graduate Level					
Other /Equiv.					
Doctoral : Ph.D / D.Sc/Equiv.					
Others (NET, GATE,SLET, etc)					

Distance mode should be mentioned

Note: Please mention that the programme belong which University is either regular or distance.

15. **Extra Curricular Activities** (Evidences may be enclosed)

16. **Experience Profile** (Starting with appointment immediately before the present one)

Sl	Employer's Name & Address	Designation	Date of Joining / Leaving	Experience		
				Teaching	Industry	Research
I						
II						
III						
IV						
V						

17. Present Employment:

(a) Name and address of present employer : _____

(b) Date of joining and position held :-----

(c) Present position and date of appointment in present position :-----

(d) Present remuneration details (in Rs / month)

Basic pay	DA	HRA	Medical	Other Reimbursable	Gross Salary

(Salary Slip required for the above given statement)

(e) I want to join in this organization **immediately/ on /between/**

(f) My expected salary will be Rs.

(g) Please outline your present job responsibilities with an organization structure on a separate sheet of paper)

(h) If you are holding your present appointment for less than one year, please describe your previous appointment on an attached sheet

18. Academic Activities:

(a) Publications :

(Indicate numbers only)

(i) Research papers

(a) National ----- Nos

(b) International -----Nos

(c) Patents ----- Nos

(ii) Books -----

(Edited Volumes:-----

(iv) Article / Reports (Detailed list of publications mentioning title, author(s), journal, publisher (for books) year of publications, page no., etc should be attached in a separate sheet)

(b) R & D / Industrial Project:

(i) Title of the project

:-----

(ii) Duration

: -----

(iii) Designation

: (Principal / Co-investigator / Co-ordinator)

(iv) Name of other

investigator(s) Coordinator(s)

:-----

(v) Funding Authority

: -----

(c) Participation (Specify Nos):

(i) Seminar / Conference :----- (ii) Workshop -----
(Detailed list showing subject / topic duration nature of publication sponsoring authority etc. to be provided in an attached sheet)

(d) Research Guidance (Specify nos):

Doctoral Level ----- Post Graduate Level -----

(Detailed list indicating candidate's name year title of thesis etc may be enclosed)

19. **What are your significant Professional achievements?** :-----

20. **Two Referees who should be responsible persons not related to you and known to you in a professional capacity.**

Sl	Name Designation & Organization	Address Res. / Office	Phone Res. / Office
1			
2			

21. DECLARATION

I declare that the statements made in this form are true to the best of my knowledge and belief.

Date :

Place: _____
(Signature of the Candidate)

FOR OFFICE USE ONLY

Name of S.C, Members : _____

Technical & HR Round : _____

Final Round Date & Time : _____

Type of Appointment :Regular / Adhoc _____

Position/Designation : _____

Basic Pay/Gross Pay : _____

Special perquisites (if any) : _____

Date of joining : _____ Dept. _____

HR Manager

Principal

Chairman